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Príomhoide: Eilín Ní Cheadagáin, B. Comm., GDE (B), M.Sc.  
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15<sup>th</sup> February 2022

Dear Parent

The parents of the students who will be joining us in first year in September have been asked to purchase an IT device for their children. We had an information meeting with incoming first year parents last week and since then a number of parents have asked if they can purchase this device also for students in other years.

We are happy for parents to do this as long as all students have the same device. The device we require is the Lenovo 300e and we ask that it is purchased from a local company – Elasník Computers in Kinsale - who will set it up for them. The company will set the device up with the student's office 365 and will install the books. The company will require details such as codes and so on for the books and the student's office 365 email and password, but they will explain that to parents. Please click on this link to see the offer: <https://www.sbc.ie/wp-content/uploads/2022/02/St.-Brogans-Laptop-information.pdf>. This is a link to a youtube video which will show you what the device looks like: <https://www.youtube.com/watch?v=I5k7-eYo4Kg&t=3s>.

The students will be able to put their books on the device and leave their actual books at home so it will save the weight of the bags. Students can access their books and Microsoft Teams on the device in class but will still be doing homework and writing notes and so on in copy books and hard backs. The use of any device in school is governed by the Acceptable Use Policy which is available on this link: <https://www.sbc.ie/wp-content/uploads/2022/02/AUP-St.-Brogans-College.pdf>.

The purchasing of a device for students other than incoming first years is **entirely up to parents**, and we are in no way requesting parents other than next year's first years to do so. We do, however, wish to support parents and students who want this facility.

Yours sincerely

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HELEN CADOGAN  
PRINCIPAL