

## **Report to Staff and Parents following Board of Management Meeting 8<sup>th</sup> December 2021**

### **Report from St. Brogan's College**

#### **Parent Teacher Student Meetings**

As St. Brogan's College cannot have face to face parent, teacher, student meetings this year we will be having online meetings. Meetings are being organised whereby parents, teachers and students get a five minute meeting each online through teams. As we need the students to be home for the meetings, we will need to finish school early on the day of parent/teacher meetings – at 2:40 to allow students to get home.

#### **Teaching and Learning**

The school held a full day of subject department planning on the 22<sup>nd</sup> November. The staff are continuing to work on the improvement of teacher collaborative practice. Each subject department had two hours each to reflect on units of learning completed and plan new units of learning.

#### **Teaching and Learning Group**

Over the next few months the teaching and learning group will focus on preparing a presentation and resources on all the different ways we can use the new devices that first years will have in September to improve teaching and learning.

#### **Applications for Enrolment 2022/23**

The Board was informed that at the moment we have 160 places filled along with one place in the Moderate class. We have gone 35 places down the waiting list. The waiting list is as follows:

- 11 first in family from feeder school
- 42 not first in family from feeder
- 6 not from feeder school
- 3 late applications

## **Buildings**

The DE has approved phase one of the building project to go to tender. The ETB estimate that we should have builders on site around March/April and Phase 1 will be complete for September 2023 or before. In the meantime, we require prefabs for September.

We will look for an additional 6 classrooms along with keeping the existing 4 prefabs for one year.

## **New Junior Cycle Requirements**

Changes to wellbeing requirements means we now need to increase the number of classes given to CSPE over the three years from 3 to 5. This requires making changes to the Junior Cycle curriculum. We will remove the social studies class in first year and reduce the number of classes for history to 3 each year which is still enough to meet more than the 200 hours requirement for history across the three years.

The Science department would like four classes in third year instead of 3 so it was agreed that we will do 3 classes of IT in first year and 2 classes in second year and no class in third year thus allowing Science to have four classes in third year. This will also support the introduction of devices into first year. These changes only apply to next year's first years.

## **Substitution**

The new Covid guidelines regarding the five days self-isolation has put a strain on our substitution for classes. Substitute teachers are limited and filling in for teachers is challenging. At the moment we are managing a full complement of extra-curricular activities however, the Board agreed that if we need to we will have to cut back on these.

# **Report from Kinsale College**

## **Personnel**

Lynda O'Connor has recently been appointed as Deputy Principal in Coláiste Stiofáin Naofa. She will finish in Kinsale on Friday 17th December to take up her new role in CSN on Monday 20th December. Lynda has been a huge part of Kinsale College for the past 13 years and she will be a great loss to the college. We wish the very best of luck in her new role. This means an API position will be advertised as soon as possible.

## **Online Teaching and Learning Day**

All classes did an online teaching and learning day, the week beginning 15th November. This day was to ensure all teachers and students were fully prepared for online teaching and learning, if this need arose in the future. This has proved very successful as since that week many classes have had to go online for periods of time due to COVID and weather related issues.

## **Subject Department Meetings**

All subject department meetings were held the week of 22nd November. Planning for upcoming assessments, work placement, supporting students, student progress, online learning, employment opportunities, guest speakers, attendance etc were some of the topics discussed.

## **Student Support Referral**

The College has begun using a new student referral system in the college. This helps to identify students and helps to get them the correct support quicker.

## **2022/2023 Enrolment**

Enrolment for the 2022/2023 academic year will go live on the Kinsale College website before the Christmas break. Advertising and promotion of our courses will begin also before the Christmas break.

## **Building Works**

Recently Kinsale College started upgrading the following facilities in Kinsale College. All works are scheduled to be completed before the Christmas break:

- Extension and renovation of the existing staffroom
- Renovation of Healthcare Room
- Establishment and building of a student support office
- New railing at the front of the building
- Upgrading of all internal and external lights in the college to LED lights
- Installation of an electric car charging point
- Upgrade of roof of existing green building
- Existing facilities converted to an office (Summer 2021)
- Existing facilities converted to a sensory room (Summer 2021)
- Various additional building works around the college

## **Continuous Professional Development & Health and Safety**

**Moodle Training** – All teachers completed Moodle training on 24th November.

**Fire Safety Training** – This training was due to take place on Tuesday 7th December but was cancelled because of the status red weather warning issued by Met Éireann. The training we now take place in January 2022. A scheduled fire drill was also due to take place on 7th December. This has also been rescheduled for January 2022.

The following CPD and health and safety training is planned to take place:

- First Aid Training – 17th, 21st and 22nd December
- Moodle Training – 20th December
- Universal Design for Learning (UDL) Workshop – 21st December
- VSware Workshop – 21st December
- Manual Handling – 21st December
- Manual Handling – 17th January
- Fire Safety Training – 18th January
- Rescheduled Fire safety training – 19th January (prov)
- Manual Handling – 1st February